



**Level 7 Diploma**  
**in Executive Coaching & Leadership Mentoring**  
**Registration Form**

**Full name** (for certification)  
 Please underline surname \_\_\_\_\_

**Address** (including postcode) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Email** \_\_\_\_\_ **Occupation** \_\_\_\_\_

**Daytime telephone** \_\_\_\_\_ **Evening telephone** \_\_\_\_\_

**Coaching Experience** \_\_\_\_\_  
 \_\_\_\_\_

**Gender** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**Disabled/Non-disabled** (delete as appropriate)

**Ethnic Origin** (delete as appropriate) White/Black Caribbean/Black African/Black Other  
 Black Groups/Indian/Pakistani/Bangladeshi/Chinese/Other

Module 1 3 days	Module 2 3 days	Supervision Group
20-22 Feb 2012	24-26 April 2012	4 x half day

<b>Payment Details</b>		
	£2800.00	Payment in full required four weeks before module one commences.
VAT	£ 560.00	
<b>Total</b>	<b>£3360.00</b>	

Invoice required \_\_\_\_ Receipt required \_\_\_\_ (please tick as appropriate)



## Data Protection Notice

We, The GWiz Training Partnership, are required to comply with the provisions of the Data Protection Act 1998 (the "Act") in relation to how we handle any personal data which we obtain from you. Any personal information gathered will only be used in the context of the learning context we conduct with you. We may also collect Sensitive

Personal Data relating to you but only with your explicit consent in advance.

We may process all the information we obtain from you to enable us to fulfil our contractual obligations to you and we may request further information from third parties or disclose your details to other selected third parties, such as ILM, City & Guilds or their regulators or industry bodies.

We may from time to time send to you by e-mail or by post details about products or courses which we believe may be of interest to you. If you no longer require such information to be sent or if you have provided us with any information that you no

longer wish us to use, please contact us on 01767 640956.

In disclosing your personal details to us, you agree that we may process and in particular may disclose your Personal Data:

- ❖ as required by law to any third parties;
- ❖ to selected third parties who may process Personal Data on our behalf;
- ❖ to third parties such as ILM who may use your personal data or sensitive personal data (as appropriate) to:
  - enable us to fulfil our contractual obligations to you e.g. by providing you with an examination certificate;
  - contact you directly about forthcoming events, courses, programmes, or ILM membership
  - carry out statistical analysis
  - pass to their regulator or industry bodies for the following purposes (1) so to monitor equal opportunities relating to ethnicity or disability; or for other such monitoring purposes; or (2) to account for candidates where there is a requirement to do so; or (3) where there is a requirement for such bodies to contact a candidate directly and the information is not readily accessible by other means.
  - disclose and publish your details in directories which may contain information about the College; and
  - disclose your personal details to third parties for the purposes of providing prizes, remuneration and awards for candidates
  - contact you about your ILM studying membership
- ❖ ILM may also transfer your personal information outside the European Economic Area but ILM will use all reasonable efforts to ensure that any such transferred information is given the same protection and levels of security as if it were being processed within the UK
- ❖ you have the right to require us to correct any inadequacies in the personal details we hold about you and to object to any direct marketing which we carry out using your personal details. You also have the right to ask for a copy of the information held by us in our records in return for payment of a small fee which will not exceed £10. Please contact us on 01767 640956 if you wish to obtain a copy of the personal data which we hold in relation to you